

Course Module: Spoken English for Financial Professionals (2-Month Program)

Schedule: 3 Classes per Week | 1 Hour Each | Total: 24 Classes

Mode: Online (Google Meet Audio) | Personalized One-on-One

Note: Designed for accountants, financial analysts, consultants, bankers, and other finance professionals to improve fluency, accuracy, and impact in workplace communication.

Week 1: Industry-Specific English Foundation

- **Class 1: English in Finance – The Role & Scope**
Discuss the importance of English in client communication, reporting, and analysis.
- **Class 2: Introducing Yourself & Your Financial Role**
Practice structured self-introductions tailored to your job profile.
- **Class 3: Basic Financial Vocabulary in Context**
Learn and use core terms like assets, liabilities, cash flow, etc., in speaking tasks.

Week 2: Client Interaction & Report Discussion

- **Class 4: Explaining Financial Statements Verbally**
Convert reports into client-friendly verbal explanations.
- **Class 5: Simulation: Financial Consultation with Clients**
Practice structured client meetings focusing on clarity and confidence.
- **Class 6: Financial Email Communication (Tone & Clarity)**
Understand how to draft and explain formal financial emails aloud.

Week 3: Presenting Data & Forecasts

- **Class 7: Presenting Figures & Trends in English**
Learn phrases for presenting numbers, comparisons, and trends clearly.
- **Class 8: Investment Proposal Language**
Speak fluently about ROI, risk, opportunity, and strategy.
- **Class 9: Reporting Progress & Challenges Orally**
Use structured formats to present both positive and negative updates.

Week 4: Technical Language & Clarification Skills

- **Class 10: Advanced Financial Terminology Practice**
Speak confidently using industry terms (EBITDA, audit trail, hedge, etc.).
- **Class 11: Clarifying Data & Handling Questions**
Learn polite and professional phrases to clarify doubts and explain changes.
- **Class 12: Summary Reports – Spoken Format**
Deliver concise verbal summaries of financial documents or project updates.

Week 5: Meetings, Negotiations & Accuracy

- **Class 13: English for Financial Meetings**
Role-play internal meetings focusing on updates, decisions, and follow-ups.
 - **Class 14: Negotiation Phrasing for Financial Discussions**
Practice polite bargaining, counter-offers, and persuasive strategies.
 - **Class 15: Ensuring Accuracy in Spoken Communication**
Focus on tense use, numbers, and modal verbs for precise financial talk.
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Week 6: Compliance, Policy & Ethics

- **Class 16: Explaining Policies & Procedures**
Speak about compliance, SOPs, and company rules with clarity.
 - **Class 17: Ethical Finance Discussion**
Debate or discuss topics like transparency, corruption, and data privacy.
 - **Class 18: Handling Objections or Complaints**
Respond to client concerns or objections with calm professionalism.
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Week 7: Natural Fluency & Confidence Boosting

- **Class 19: Phrasal Verbs & Idioms in Finance**
Use phrases like “write off,” “break even,” “cash in on,” etc., in speech.
 - **Class 20: Spoken Accent Clarity & Neutral Tone**
Work on pronunciation and fluency to match global communication norms.
 - **Class 21: Quick-Speaking Financial Drills**
Build fluency and spontaneity through structured, real-time challenges.
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Week 8: Final Evaluation & Strategic Progress

- **Class 22: Role-play: Investor Meeting / Team Briefing**
Present a realistic financial report or proposal.
- **Class 23: Final Consultation Simulation**
Speak through an end-to-end session: assessment, guidance, close.
- **Class 24: Feedback, Resources & Continuing Growth**
Get feedback and a personalized roadmap for improving your financial English.

Thank you for considering our [Spoken English for Financial Professionals](https://www.Englishpick.com) course. We are excited to be a part of your growth journey. This program is designed with real-world challenges in mind, and every class is shaped to help you speak with confidence, clarity, and impact. If you have any questions or would like to enroll, feel free to connect with us directly.

Stay confident. Stay curious. Stay ahead. <https://www.Englishpick.com> (Click to visit our official website)