

## Course Module: Spoken English for Freelancers (2-Month Program)

**Schedule:** 3 Classes per Week | 1 Hour Each | Total: 24 Classes

**Mode:** Online (Google Meet Audio) | Personalized One-on-One

**Note:** Every session focuses on improving spoken English for client communication, proposals, presentations, and global collaborations. Speaking practice is embedded in every class.

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### Week 1: Foundational Communication Skills

- **Class 1: Spoken English in the Freelance World**  
Understand the role of clear English in freelancing and remote work.
  - **Class 2: Introducing Yourself as a Freelancer**  
Practice crafting and delivering strong personal introductions.
  - **Class 3: Vocabulary for Online Platforms & Work Types**  
Learn platform-specific and domain-related terminology.
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### Week 2: Writing & Speaking for Clients

- **Class 4: Writing Client Proposals (Verbal Practice)**  
Train in speaking through proposal drafts and queries.
  - **Class 5: Handling Initial Client Calls**  
Practice first-call introductions and confidence-building phrases.
  - **Class 6: Grammar for Professional Clarity**  
Focus on tenses, modal verbs, and conditional usage in business talk.
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### Week 3: Emails, Updates & Task Management

- **Class 7: Writing Formal Emails**  
Learn to compose and speak out emails with correct tone and flow.
  - **Class 8: Updating Clients on Progress**  
Practice phrases to inform, clarify, and summarize updates smoothly.
  - **Class 9: Handling Questions & Clarifying Instructions**  
Learn polite ways to ask, rephrase, and confirm project briefs.
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#### **Week 4: Presentations & Feedback**

- **Class 10: Presenting Your Work to Clients**  
Practice explaining tasks, tools, outcomes, and benefits clearly.
  - **Class 11: Receiving and Giving Feedback**  
Learn polite and constructive language for revisions and suggestions.
  - **Class 12: Dealing with Difficult Clients**  
Practice calm and professional tone in conflict or complaint scenarios.
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#### **Week 5: Meetings, Scheduling & Follow-ups**

- **Class 13: Managing Time Zones & Calls**  
Use language for scheduling, confirming, and rescheduling globally.
  - **Class 14: Closing Projects & Asking for Reviews**  
Learn smart ways to wrap up work and request feedback professionally.
  - **Class 15: Flash Speaking Drills**  
Quick speaking exercises to improve fluency and spontaneity.
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#### **Week 6: Global Accent Clarity & Jargon**

- **Class 16: Understanding Global Accents**  
Practice listening to and understanding different client accents.
  - **Class 17: Speaking Clearly and Neutrally**  
Reduce regional influence and speak with clarity.
  - **Class 18: Freelance Industry Jargon**  
Learn and use technical terms based on your domain (design, content, coding, etc.).
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#### **Week 7: Confidence, Storytelling & Motivation**

- **Class 19: Storytelling in Your Work Journey**  
Learn to narrate your freelance journey with impact.
  - **Class 20: Idioms & Business Expressions**  
Add richness and variety to your speech for client communication.
  - **Class 21: Motivation & Growth Talk Practice**  
Talk about your goals, strengths, and aspirations confidently.
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## Week 8: Final Round & Future Preparation

- **Class 22: Revision + Focus Area Polish**  
Reinforce weak areas with spoken drills and tips.
- **Class 23: Final Client Simulation Session**  
Practice a full end-to-end interaction scenario with feedback.
- **Class 24: Final Tips, Evaluation & Post-Course Plan**  
Get actionable steps to keep growing your spoken English skills.

**Note:** All lessons are personalized based on your freelance field (e.g., writing, development, design, VA). Each class integrates live speaking tasks for real-world fluency.

Thank you for considering our [Spoken English for Freelancers](https://www.Englishpick.com) course. We are excited to be a part of your growth journey. This program is designed with real-world challenges in mind, and every class is shaped to help you speak with confidence, clarity, and impact.

If you have any questions or would like to enroll, feel free to connect with us directly.

**Stay confident. Stay curious. Stay ahead.**

<https://www.Englishpick.com> (Click to visit our official website)